

POLICIES PERTAINING TO OUR EMPLOYEES

REPORTING SUSPECTED CHILD ABUSE

Reporting:

School employees that have cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by any person must immediately make a report to either the Child Protective Services division of the Texas Department of Protective and Regulatory Services, or to any state or local law enforcement agency. Failure to report is a Class B misdemeanor. The information in the report must include:

- ! The child's name and address**
- ! The name and address of the child's parent or guardian**
- ! Any other pertinent information**

Professional employees must report within 48 hours of suspicion.

Any person who makes such a report, or assists in the investigation of a report of child abuse or neglect in good faith, is immune from any criminal or civil liability that might otherwise be incurred or imposed. Authorized officials from the above agencies shall be permitted to conduct the required interview with the child at the School with, or without the consent of the parent or guardian. The School will fully cooperate with all official investigations of abuse or neglect.

Toll Free Hotline:

The toll free number for the Department of Protective and Regulatory Services Child Abuse Hotline is 1-800-252-5400. All reports of abuse shall also be reported to the School Director or designee contemporaneous to the legally mandated reporting to the Child Protective Services.

Date Adopted: _____

