

Date Received: _____



Student Enrollment Application
Pineywoods Community Academy Charter School
2017-2018 School Year



Please note you must complete all sections for the enrollment form to be considered.

How did you hear about PCA?

Student Information

Student's Legal Name: First _____ Middle _____ Last _____
(as listed on birth certificate)

Gender: male/female Birth date (m/d/y) _____ Birth City _____ Birth State _____

Birth Country: _____ Grade Level for 2017-2018 _____

Student's Street Address: _____ City: _____ State: _____

County: _____ Zip: _____

Mailing Address (if different from above) _____
Street City State Zip

School District of Residence: _____

Past Enrollment Details

Previous Schools Attended: (most recent first)

School Name: _____

School Name: _____

Address _____

Address _____

City State Zip
()

City State Zip
()

Phone Dates of Attendance

Phone Dates of Attendance

Last Grade Completed at this school: _____

Last Grade Completed at this school: _____

This school was a: Check one
_____ Public School
_____ Private School, Non-religious Affiliated
_____ Private School, Religious Affiliated
_____ Charter School
_____ Home School
_____ School outside of the Country

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Parent/Guardian/Home Information

(Circle One) Mother / Guardian	(Circle One) Father / Guardian
Guardian Relationship: _____	Guardian Relationship: _____
Name (Last, First): _____	Name (Last, First): _____
Address: _____	Address: _____
Home Phone: _____	Home Phone: _____
Work Phone: _____	Work Phone: _____
Cell Phone: _____	Cell Phone: _____
Email Address: _____	Email Address: _____

With whom does the student currently live? Mother Father Both Guardian Other

Is a custody order or other court order in place that Pineywoods Community Academy Charter School should be aware of? Yes No if "Yes" a copy of the court order must be attached.

Sibling Policy – All completed applications will be randomly selected in the lottery drawing. Siblings of current attending students are not guaranteed placement in PCA and will not receive preference or special placing privileges.

Check student's ethnicity:

Ethnicity:	African American	Hispanic	Native American	White (not of Hispanic origin)	Asian –Pacific Islander

Behavior/Discipline If "Yes", please explain in the space provided and/or attach additional documentation.

Has your child ever been suspended from school? Yes ___ No ___

Has your child ever been expelled from school? Yes ___ No ___

Has your child ever been placed in an alternative discipline setting such as In School Suspension (ISS), Disciplinary Alternative Educational Placement (DAEP), or Juvenile Justice Alternative Educational Placement (JJAEP)? Yes ___ No ___

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Special Services / Special Education Information

Has your child ever been retained? Yes ___ No ___
If yes, which grade was your child retained? _____

Has your child ever been evaluated for special education/504 services? Yes___ No____ Not sure___

If "Yes", provide a copy of the latest Individualized Educational Plan (IEP), a copy of latest Full and Individual Evaluation (FIE) and copy of the latest Admission, Referral, and Dismissal (ARD).

Has your child attended any special education classes? Yes___ No____ Not sure___

Has your child ever participated in Physical, Occupational, Speech/Language Therapy or any other related services? Yes___ No____ Not sure___

Please explain: _____

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I confirm that I have requested enrollment for _____ (student's name) at Pineywoods Community Academy Charter School for the 2017-2018 school year. In order to maintain active enrollment I must abide by the terms set forth in the Pledge to Excellence document.

Documents **required to complete the enrollment process include:**

- **Completed application**
- **A legible copy of social security card**
- **A legible copy of the parent's driver's license**
- **A legible copy of the immunization record.**
- **A legible copy of the birth certificate**
- **A copy of the discipline report from each school attended**
- **Most recent report card**
- **Grades 3-12 State Assessment Results (STAAR or EOCs)**
- **Completed and signed authorization for release of records form**
- **Completed and signed Pineywoods Pledge to Excellence**

The Undersigned parent / legal guardian has read, understands, and agrees to the following:

- 1) The enrollment of this student in Pineywoods Community Academy constitutes this student's complete educational program.
- 2) A signature on this enrollment form shall be deemed consent for PCA, as part of the admission process to acquire the cumulative files from the student's prior school.
- 3) Completion of this enrollment process **does not guarantee** student enrollment in Pineywoods Community Academy. When all required items are received, you will be contacted when space becomes available (Incomplete packets will not be processed or considered for enrollment.).
- 4) I also understand that a face to face meeting consisting of parent/guardian, student, and administrator is required for my application to be considered complete.

I hereby certify the information provided on this form, the Pledge to Excellence form, and other documentation for enrollment are true, correct, and current. In addition, any false information provided can result in removal from Pineywoods Academy.

Father / legal guardian signature: _____ Date: _____

Please print name: _____

Mother / legal guardian signature: _____ Date: _____

Please print name: _____

Please deliver or mail completed enrollment packets to:

**Pineywoods Academy Charter School
602 South Raguet
Lufkin, Texas 75904
Phone: (936) 634-5515**

All remaining applications on the waiting list at the end of the school year will be destroyed to protect your child's information and identity. A new complete application will be required each year.

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Release of Records Authorization

I _____ authorize
(Parent/Guardian's Printed Name)

Pineywoods Community Academy to request and receive
the following records concerning my child

(Child's Printed Name)

- Grades
- Attendance
- Discipline Records
- 504/Special Education Records
- STAAR/EOC Scores

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____



PINEYWOODS PLEDGE TO EXCELLENCE



Student's Pledge:

As a student at Pineywoods Academy, I pledge to:

- Arrive at school by 8:00AM each day and remain until dismissal time;
- Attend after-school tutorials when assigned;
- Always work to the best of my ability, respect my classmates, follow all classroom directives and rules, and do whatever it takes to make sure my fellow classmates and I will have a safe, respectful, and outstanding classroom setting;
- Follow the instructions and directions of my teacher;
- Complete all my class work, complete all my homework, and ask questions when I do not understand the work;
- Seek help from my parents;
- Always come prepared to work each day by having my homework, pencils and paper, and all books;
- Always follow the dress code; and
- Understand that I am responsible for my own behavior.

Parent/Guardian Pledge:

As parents/guardians of a Pineywoods Academy student, we pledge to:

- Make sure our child arrives at school no later than 8:00AM each day and remain at school until dismissal time;
- Make sure our child will come prepared to school each day by having his/her homework completed, all materials needed each day, and to follow the dress code;
- Attend all parent conferences requested by the teacher or administration; and
- Make sure our child misses school only if he/she is ill or an emergency arises.

All students must follow all rules and regulations in the Student/Parent Handbook, administrative policies and procedures, and all rules and procedures instituted in the classroom.

Student Signature: _____ Date: _____

Student Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____